TRICOM FULL SERVICE PROCESS FLOW

When you work with TRICOM, you'll receive best-in-class service to deliver everything your company needs to be as efficient as possible.

EMPLOYEE HOURS SUBMITTED

TRICOM team member sends worksheet with prior weeks' active employees.

DATA UPLOADED TO LAWSON

For payroll and billing
Hours edit report created for data verification
Warnings reviewed to ensure accuracy
& data integrity

PAYROLL & INVOICES GENERATED

Payroll and invoices are generated at the same time.

PAYROLL PROCESSING

Direct deposit, paycard, and live check

INVOICE PROCESSING

Client's name and logo. The remittance address has TRICOM's lockbox, with no mention of TRICOM in the security statement.

FUNDING

You'll be advanced a percent of weekly sales upfront to cover payroll and related liabilities (taxes, WC, etc.).

AR — PAYMENTS RECEIVED

Customer payments are posted the day TRICOM receives.

Cash receipts journal sent by 4 p.m. CT.

No Clearance Delays

WEEKLY ACTIVITY PAYMENT REPORT

Reconciliation of the prior weeks' funding, cash receipts, and amount due to client from customer payments.
Funds are sent to be received no later than Wednesday of the following week.



1-888-4-TRICOM

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